



This event is presented by the CESA 6 Technology Solutions Center

Using Google Drive Effectively

Monday, August 18, 2014 • 9 a.m. - 3:00 p.m.

Trainers: Kurt Wismer and Katie Grassel

Description

Do you often feel overwhelmed by looking at your Google Drive? This session will provide you with some procedures and tips that will enable you to use your drive more efficiently. Using color on your folders can make it easier to see organizations. Creating a shared folder can be good but also cause some problems if everyone using the folder does not understand what a shared folder means. Did you know you can use Google Contact groups to set up a one step process to share items from Drive. This session will show you tips you didn't know you needed to know.



Registration Details

- **Dates:** August 18, 2014
- **Registration Fee:**
√ \$165.00 per person
- **Time:** 9 a.m. - 3:00 p.m. each day
- **Onsite check-in:** 8:30 - 9 a.m.
- **Location:**
Fox Valley Technical College
150 N Campbell Road
Oshkosh, WI 54902
- **Registration includes materials, light breakfast and lunch**
- **Registration Deadline:**
July 28, 2014
- **Online registration:** http://www.cesa6.org/prof_dev/
- **For additional information contact:**
Daniel Harahan
CESA 6 Executive Director of Innovations
dhanrahan@cesa6.org - or - 920.236.0550

About the Trainers



Kurt is a Google Certified Teacher and Trainer. As a Business, Marketing and IT teacher at Shiocton School District, Kurt uses technology throughout his curriculum to create durable learning experiences for his students that are both rigorous and transformative as they prepare for their careers and continued education. Kurt is part of the technology team at Shiocton that has lead the school to a 1:1 environment and has provided considerable training and support in that initiative. Kurt is just finishing his master's degree at UW-Stout in Career and Technical Education.



Katie is a Google Certified Teacher and Trainer. She uses her passion for technology to teach and engage students and teachers. Her role as a Business and Information Technology teacher in Seymour has her exposed to many new trends in technology as well as the demands of what business is looking for in employees. She lead the way for her school district to use Google Apps for Education as well has purchased and is utilizing over 500 chromebooks. She has served on the board for Wisconsin Business Education Association and is the 2013 Wisconsin K-12 Outstanding Business Education Teacher, as well as the 2012 Wisconsin Outstanding FBLA Adviser.

Cancellation Policy: Any registration cancellation must be received 48 hours before the scheduled date for a refund to be issued. Because attendance at most sessions is limited, persons registering and not in attendance on the day of the session will be charged the full registration fee. CESA 6 reserves the right to cancel any session due to insufficient enrollment. Participants will be notified by email or phone if a cancellation occurs.

Who should attend? K-12 Regular and Special Education Teachers, District

Administrators, Directors of Curriculum and Instruction

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Participant Name(s) _____

Position(s) _____ District _____

Phone (Work) _____ (Home) _____

Would you like to be notified by email of future CESA 6 training sessions? Yes No

Email Address _____ Special accommodations or dietary needs _____

**To Register: Go to http://www.cesa6.org/prof_dev/ or send completed form to:
Debbie Pinkerton, Program Assistant,
CESA 6, 2935 Universal Court, Oshkosh, WI 54904, Fax: 920-424-3478**

Please check one:

- Check is enclosed, made payable to CESA 6
- Bill my School District, PO # _____
- Use my Conference Attendance Fund
(CESA 6 employed staff ONLY)
- Credit Card Payment

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